

## **CHAPTER 10-13-08**

### **AUDITING OF CRIMINAL HISTORY RECORD INFORMATION**

#### **Section**

10-13-08-01	Auditing Local Criminal History Record Systems
10-13-08-02	Auditing of Bureau

**10-13-08-01. Auditing local criminal history record systems.** The bureau shall conduct annual audits of a representative sample of local criminal justice agencies to ensure completeness and accuracy of criminal history record information and to ensure compliance with legal requirements for the reporting, collection, maintenance, and dissemination of such information. Such audits must be conducted to ascertain compliance with North Dakota Century Code sections 12-60-16.1 through 12-60-16.10 and this article. Upon completion of each audit, the bureau shall submit to the attorney general a written report setting forth the audit methodology and a summary of findings and recommendations.

The audits of state and local agencies will include an inspection of facilities and equipment; observation of equipment and procedures; interviews with management and staff personnel; examination of files, documents, and other material; analysis of record samples; and review of all relevant written standards, guidelines, regulations, manuals, and training materials.

**History:** Effective November 1, 1987.

**General Authority:** NDCC 12-60-16.3

**Law Implemented:** NDCC 12-60-16.3

**10-13-08-02. Auditing of bureau.** The bureau shall conduct an annual audit of the state central repository for criminal history record information. This audit will examine compliance with North Dakota Century Code sections 12-60-16.1 through 12-60-16.10, this article, and the policies and procedures established for operation of the bureau's central repository. The results of such audit must be reported to the attorney general.

**History:** Effective November 1, 1987.

**General Authority:** NDCC 12-60-16.3

**Law Implemented:** NDCC 12-60-16.3